

The regular meeting of the Bromley Council began with a pledge to the flag at 6:30 p.m.

Officers answering to roll call: Mike Kendall, Larry Hamant, Nancy Kienker, Mayor Jobe, Attorney Vocke, Mike Denham, Tim Wartman and Gail Smith. All members are present.

**ALL COUNCIL MEMBERS WERE SWORN INTO OFFICE PRIOR TO JAN. 1, 2017 (SEE ATTACHMENT A )**

The December 2016 minutes were approved on a motion made by Smith with a second by Kienker. Roll call: all aye. The motion carried.

**BUILDING INSPECTOR'S REPORT (Joe Schutzman)**

Schutzman and the Mayor have met in regards to the plans for the Main Street Project. Changes can be made and the plans can be returned to the State. The plans will be distributed to Council.

Schutzman stated that documents are for bidding purposes.

Some work was done by SD1 to allow for the sidewalks to go up to Moore Street. No resident will need to be contacted in regards to the sidewalks as they will be on the City's right-of-way. Approval is needed to begin the sidewalk portion of the project. This work will not interrupt the driveway on the Klare property (Main and Boone). Bids will be requested for the sidewalk installation and replacement. Schutzman was not satisfied with the wall issue near the Wartman property. That part of the plans has been changed for us.

Kendall was informed that Arnold Simpson had obtained a grant for Bromley in the amount of \$500,000.00 around 8-9 years ago. No Council member, at that time, was aware of the grant. \$100,000.00 was signed over to the County by a former Mayor and that money was used for street sign and pole replacement. County was planning on using the balance of that grant money as well when Mayor Jobe and several others found out about, and fought for, the balance of the money. The Main Street Project was estimated to cost \$331,000.00. That amount may be down to approximately \$303,000.00 at the present time.

Schutzman reports that Bromley's insurance rating with ISO exceeds that of the County because we have someone "in house" working with us.

Schutzman will pursue Payroll Tax matters on the Devon Business property (along with issues in regards to the property being used as a junkyard).

The Attorney reported that a check in the amount of approximately \$14,891.00 was received from liens on 5-7-9 Boone Street (Roseberry) properties. This is why the properties were not sold at the Courthouse.

No filing has been made on 305 Main Street as yet. Schutzman will meet with the owners about repairing the wall at this location. The wall issue is causing a delay on the Main Street Project. The Attorney and Schutzman will continue to work on 312 Pike Street (the Young property).

**CITIZEN REPORT (NO INPUT)**

**PARK HILLS POLICE REPORT (Tim Wartman & Mike Kendall)**

Chief Stanley, Park Hills Police (PHP), will forward this report to the Mayor and Council. There are no major cases being worked on at this time. There was an issue regarding illegal activity that PHP was watching but the tenant has moved and the activity seems to have ended.

Hamant informed Chief Stanley that a vehicle is parking in an area that should be "no parking" causing TANK buses to run over the curb. Hamant believes that the area is painted yellow but is overgrown with grass. The officers will pursue this matter.

Chief Stanley will review the police report regarding the guardrail on Bromley/Crescent Springs Road. Per the Attorney, the report states that the rail was replaced due to a power line problem, when, in fact, it was replaced by the City because of an automobile accident. The Attorney cannot file for reimbursement charges for the City until the report is corrected. The replacement cost was \$4,905.00 and the entire guardrail had to be replaced because the old one no longer met State specifications.

**FIRE DEPARTMENT REPORT (Tim Wartman & Gail Smith)**

This report is available in the office for review.

**HALL COMMITTEE REPORT (Larry Hamant)**

The Mayor has asked Hamant to price chairs for the Council chambers as two are broken beyond repair.

**ROAD AND LIGHT COMMITTEE Mike (Denham)**

Denham has been given information for Road and Light from France, the outgoing Committee chairperson.

Denham will pursue the matter of the school bus and parking issues. Areas have to be specifically marked with signage in order for PHP to pursue. In-house employees can do this work for the City. Denham was informed that pavers will go on sale at some point in time to be inscribed and displayed at the corner of Main and Highwater as part of the Main Street Project.

Denham was informed that, hopefully in mid-February, the new Website will be up and running and everyone will have their own email address. We do not have access to the old Website because a former Council member locked everyone out of the account.

Denham will be given a copy of the most recent ordinance in regards to handicapped parking areas.

The Mayor reports that Bob France is the new Public Works employee.

Shane Hamant will do park grass cuttings, snow removal, and various other jobs for the City at a monthly rate (no additional charges will be submitted for the work that is done in this capacity). Requirements of this job will be listed under: Second Public Works Department.

**ATTORNEY REPORT (R. KIM VOCKE)**

The Attorney read Ordinance 12-1-16 for the second time. This ordinance is in regards to parking regulation amendments. Smith moves to accept this ordinance as read. Kienker seconds. Roll call: all aye. The motion carried.

The Attorney is still working on the Code Enforcement Board (CEB) ordinance.

The Attorney will meet with the Mayor in regards to an electronic system that has to be put into place pertaining to any new, final orders on properties that will need to go to mortgage companies. CEB liens can take first place over mortgage companies once this system is up and running.

The Attorney will send paperwork regarding open records and open meetings to the Bromley office. It is required, by KRS, that all new Council members must affirm to the State that they have been given this information.

The Attorney informed the Mayor and Council that the properties purchased by the City, once in the City's name, will be tax exempt.

**WAYS AND MEANS COMMITTEE (Gail Smith)**

Smith recommends that Shane Hamant's monthly fee be paid from the General Fund for six months and from the Municipal Aid Fund for the other six months of the year.

Smith moves that the City NOT use the electronic purchase order system in order for committee persons to have the ability to sign off on purchases. Denham seconds. Roll call: all aye. The motion carried.

Smith moves that receipts (for bills that are not part of the monthly billing system) be attached to the monthly spreadsheet which shows check distributions. Kendall seconds. Roll call: all aye. The motion carried.

Smith reports revenues and expenditures for all accounts (shown in the Treasurer's report). There is a loss showing in the Road Fund which involves an entry, which Smith will pursue.

Denham was informed that the total operating budget for the City is \$489,000.00 with \$22,000.00 budgeted for the park and \$10,000.00 for Beautification.

Kendall will meet with Smith at some point in order to educate himself on various issues.

**MAYOR'S REPORT (Donnie Jobe)**

Mayor Jobe congratulated all new Council members.

Mayor Jobe reports that he has plans for a lot of new projects, some of which are: the time capsule to be placed at 509 Main Street along with inscribed pavers, and, improvements and additions for the park and playground.

Smith was informed by the Mayor that no Home Depot credit card was obtained, the backhoe was returned and the dumpsters were supposed to be picked up two weeks ago.

A Public Works' job description for France, as well as Shane Hamant, will be updated along with salaries. The electrical paperwork for the park garage has been filed and approved. We are also waiting for the siding.

The Clerk will ask that the KLC Handbook be returned by Dixie Meyer. Charlie Foulks has returned his copy.

Kendall asked about a budget-preparation ordinance. The Mayor stated that all ordinances should have been updated during the last recodification process and he will send that information to Kendall.

**PARK AND PLAYGROUND COMMITTEE (Tim Wartman)**

No report at this time.

Hamant suggested that vehicles entering the park use the alley entry. Vehicles entering from the fish fry building are causing damage to the area.

**INSURANCE COMMITTEE (Nancy Kienker)**

Kienker will need the serial number of the bobcat. Two pieces of sold equipment have been removed and a small premium has been added for the coverage on the bobcat.

**Smith moves to accept all committee reports. Hamant seconds. Roll call: all aye. The motion carried.**

**NO OLD BUSINESS**

**NEW BUSINESS**

Hamant stated that he had been contacted by a citizen asking that the City allow the bobcat to be used for property cleanups, to move items, or other public-benefit purposes since it was purchased with tax dollars. The Attorney feels that this is not a good idea, even with the suggestion that someone employed by the City operate the vehicle. This was a matter that was discussed prior to the purchase of the bobcat. He feels there would be liability issues and we would be inviting problems. Kienker suggests that the City compromise and allow the bobcat to be used for the big cleanup day. The Attorney said this could work if it was used in conjunction with the big trash pickup day. Smith stated that the trash collectors pick up all of the trash on that day. Marco Sansone suggests that it could be used to pull dead tree stumps out of the ground. If you have the equipment, use it. Smith stated that Council had just passed an ordinance stating that trees were the property owner's responsibility. The Attorney would like to investigate the matter further before any decision is made. Schutzman, as a primary user of the piece of equipment, can see the negative side. The first time a sidewalk, or something else on the resident's property, is damaged the resident will want the City to accept responsibility. After some discussion, it was decided that the bobcat would only be used for citizens in the event of a catastrophe (or similar emergency). Wartman agrees with this decision.

**COMMUNICATIONS**

The bill for KLC membership dues was received and will be entered in with the vote for payment of bills.

Smith moves that Marco Sansone be the City of Bromley's Representative on the Kenton County Planning Commission. Denham seconds. Roll call: all aye. The motion carried.

The Mayor will remain as the City of Bromley's Representative for PDS (Planning & Development Services of Kenton County) with Gail Smith as the Alternate Representative.

**BILLS**

Smith moves to pay the bills. Kienker seconds. Roll call: all aye. The motion carried.

Smith moves to adjourn. Kendall seconds. The meeting adjourned at 7:15 p.m.

**MAYOR** \_\_\_\_\_

**CLERK** \_\_\_\_\_

